

## **MINUTES**

Jan Jones Blackhurst Elementary School (JBES)  
School Organizational Team (SOT) Meeting  
Jan Jones Blackhurst School Library  
Thursday, November 2, 2017 3:45pm - 5:02pm

### **In Attendance**

Brenda Acero - Member  
Janet Burkland - Chair  
Ashley Chatham - Member  
Jeff Ferrari - Member  
Jenifer Fitzgerald - Member  
Sue Hodsdon - Member  
Jason Lillebo - Vice Chair  
Meagan Stovicek - Member

Jennifer Boccia - Principal

### **1.0 Welcome & Roll Call**

1.1 Review and adoption of minutes from October 12, 2017 School Organization Team (SOT) Meeting - Approved

### **2.0 New Items**

2.1 Transfer of Responsibilities Document from the Clark County School District

- The document was to gain feedback Districtwide for January budgets.
  - Principal Jennifer Boccia led a discussion outlining the 10 bullet points
    - 2 of the 10 bullet points have been passed by the School Board in Reference to Site-based technicians and custodians
    - More information will be provided in January when the budget is to be allocated

2.2 2016-2017 NDE School Reports

- School reports are available at [www.nevadareportcard.com](http://www.nevadareportcard.com) for our neighboring schools for comparison purposes

2.3 2017-2018 School Performance Plan

- The School Performance Plan (SPP) is not required until January when the Budget is discussed
  - Data will be used from Reedom ES to help with SPP

2.4 Volunteers

- Effective immediately volunteers with direct access to students will need to have a background check to be around students
  - Parents interested need to inform Mrs. Boccia to have their application expedited
- Volunteers in the Parent Room do not have access to students and are acting on Parent Teacher Organization (PTO) business

### **3.0 General Discussion**

#### **3.1 Future Meetings**

- Next Meeting will be on Thursday, December 7, 2017 at 3:45 pm in the JBES Library

#### **4.0 Public Comment**

- Mrs. Boccia - parents are encouraged to complete the Parent Survey at [ccsd.net/survey](http://ccsd.net/survey) to help gather information for the planning of the SPP

#### **To Do:**

- Complete Annual CCSD survey as parent, staff, and/or student