

School Organizational Team Meeting Minutes

Jan Jones Blackhurst Elementary School
11141 Pioneer Way, Las Vegas, NV 89179
702-799-1252 <http://www.jonesblackhurst.net>

Thursday, September 21, 2017 | 4:00pm-5:00pm | Jones Blackhurst ES Library

In Attendance

Janet Burkland – Chair	Jason Lillebo – Vice Chair
Carey Rogers – Member	Shari White – Member
Jenifer Fitzgerald - Member	Laura Torchia – Member/Minutes
Sue Hodsdon - Member	

Jennifer Boccia – Principal

1.0 Welcome & Roll Call

1.1 Review and adoption of minutes from May 25, 2017 School Organization Team (SOT) Meeting – APPROVED

2.0 New Items

2.1 Review of 2017-2018 Strategic Budget (based on revised 2017-2018 allocation)

NOTE – The budget from CCSD was not finalized at the time of the SOT meeting. The team met with the understanding that the vote on the budget at the end of the meeting would be based on projected amounts. If the amount drastically changed with the introduction of another budget from CCSD, the team would meet again to reevaluate.

- ✓ Count day numbers drive the budget and per pupil amount. A different amount is spent depending on the grade level.
- ✓ We have enough funding to keep all teachers, but not enough to add positions.
- ✓ Our kindergarten classes have 29-30 students in each class. Another kindergarten teacher is needed and will be funded by the school.
 - 5th grade – if one teacher moves to kindergarten, each class will have 40 + students.
 - 4th grade – if one teacher moves to kindergarten, each class will have approximately 35 students.
 - 3rd grade - if one teacher moves to kindergarten, classes will have over 30 students.
 - 1st and 2nd grade - if one teacher moves to kindergarten, classes will have approximately 26 students.
 - CONCLUSION – a teacher from the fourth grade will be moved into kindergarten.
 - Letters will be sent home to parents on 9/25/2017 stating that a fourth-grade class will be dissolved and those students will be dispersed among the remaining fourth grade teachers. Kindergarten parents will have the opportunity to volunteer their child be moved to the new kindergarten class. After that, the Principal will decide which students will be moved.
- ✓ Support Staff positions – we have the expected required positions.

- ✓ FASA (First Aide Safety Assistant) – administers first aide support to students
 - Currently a six-hour position which means the FASA reports to school after the school day has started and leaves before the end of the school day.
 - Proposal – add an extra one hour to this position. Cost - \$4246.59.
 - CONCLUSION – an extra hour was approved for this position so the FASA is present the full school day.

3.0 General Discussion

3.1 Introduction of 2017-2018 SOT Team Members

- ✓ Jenifer Fitzgerald
- ✓ Sue Hodsdon
- ✓ Janet Burkland
- ✓ Jason Lillebo
- ✓ Brenda Acero
- ✓ Jeff Ferrari
- ✓ Ashley Chatham
- ✓ Sherri White
- ✓ Jennifer Boccia

4.0 Information

4.1 Next SOT Meeting

- ✓ Thursday, October 12, 2017 at 4:00pm – Jan Jones Blackhurst ES Library

5.0 Public Comment Period

No public comments