

MINUTES

Jan Jones Blackhurst Elementary School (JBES)
School Organizational Team (SOT) Meeting
Jan Jones Blackhurst School Library
Thursday, October 12, 2017 4:00 pm - 5:00 pm

In Attendance

Brenda Acero - Member
Janet Burkland - Chair
Ashley Chatham - Member
Jeff Ferrari - Member
Jenifer Fitzgerald - Member
Sue Hodsdon - Member
Jason Lillebo - Vice Chair
Meagan Stovicek - Member

Jennifer Boccia - Principal

1.0 Welcome & Roll Call

1.1 Review and adoption of minutes from September 21, 2017 School Organization Team (SOT) Meeting - Approved with the addition of Meagan Stovicek as the Support Staff Representative

2.0 New Items

2.1 FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM (SOT)

- The team will serve in an advisory capacity to the Principal
- The team will review surveys, and data to help create suggestions for the School Performance Plan and Budget

2.2 SELECTION OF CHAIR

- Janet Burkland was nominated and elected Chair unanimously

2.3 SELECTION OF VICE CHAIR

- Jason Lillebo was nominated and elected Vice Chair unanimously

2.4 COMMUNITY MEMBERS

- Collaborate with both Jan Jones Blackhurst and Dana Blackhurst

2.5 MINUTES

- Jenifer Fitzgerald was nominated and elected to take minutes

2.6 AGENDA

- Proposed agenda will be sent out before the next meeting. SOT members will receive a copy before it is posted to the school's website. Agendas will be created by the Chair with the assistance of the Principal and Vice Chair.

2.7 MEETING ANNOUNCEMENTS

- The Vice Chair will post meeting announcements as well as upload agendas and minutes to the school's website.

3.0 General Discussion

3.1 Team Norms

- Motion to adopt Team Norms created on the February 16, 2017: APPROVED

3.2 Agenda Planning

- Proposed agenda will be sent out before the next meeting. SOT members will receive a copy of the agenda before it is posted on the school's website.

3.3 Agenda Planning

- Topics to be discussed include but are not limited to:
 - Long term funding/planning for items such as toner, computers, etc.
 - Current positions and their hours on campus
 - Pledge of Achievement Goals
 - School data review
 - The movement of certain finances from Central Office to the school site
 - Trainings needed to aide in the SOT's advisements

3.4 Future Meetings

- Second Thursday of each month, 3:45 pm - 4:45 pm at the JBES Library
- Evening meetings will be available following pivotal topics to increase community involvement
- A single posting on Facebook and a ParentLink call will be sent out as a reminder to members and parents prior to the monthly meeting.

3.5 2016-2017 SBAC DATA

- Data was shared for JBES current 4th and 5th grade students in comparison with reported data for Reedom ES and the District to the State
 - ELA (English Language Arts)
 - JBES - 51.66% Proficient
 - Reedom ES - 56% Proficient
 - District - 48.74% Proficient
 - Math
 - JBES - 41.67% Proficient
 - Reedom ES - 43.7% Proficient
 - District - 41.05% Proficient
- Discussion was held about the following in regards to data results:

- Room for growth; may take 2 - 3 years to show movement
- Student Learning Goals - push to center around mathematics
- Scores are true to what is being seen in the classroom
- Strategies will be implemented to increase:
 - Computer competency
 - Testing stamina
 - Integration of STEAM/STEM

4.0 Public Comment

- No public comment

5.0 Information

- Next SOT Meeting
 - Thursday, November 9, 2017 3:45pm - JBES Library

To Do:

- Review reorg.ccsd.net website