

# SCHOOL ORGANIZATIONAL TEAM MEETING MINUTES

Jan Jones Blackhurst Elementary School

<https://www.jonesblackhurst.net>

Thursday, November 29, 2018 | 3:45-4:45 pm | Library

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## In Attendance

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Christy Ferrari - Member

Jason Lillebo – Member

Janet Burkland – Member

Cynthia Jurado - Member

Jenifer Fitzgerald - Member

Laura Torchia – Member

Sue Hodsdon - Member

Sally Loukas – Member

Jennifer Boccia – Principal

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## 1.0 Welcome, Roll Call and Review/Adoption of Minutes from 10/11/2018 SOT Meeting

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Meeting minutes approved

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## 2.0 New Items

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2.1 FUNCTION OF SCHOOL ORGANIZATIONAL TEAM (SOT): Advisory role to the Principal. Can appeal to region if disagreement occurs between SOT and Principal.

2.2 SELECTION OF CHAIR: Janet Burkland was selected and approved.

2.3 SELECTION OF VICE CHAIR: Christy Ferrari was selected and approved.

2.4 MINUTES: Laura Torchia was selected and approved to take minutes.

2.5 AGENDA: Chair and Principal will collaborate on agenda items. Input from school members and community is welcomed.

2.6 MEETING ANNOUNCEMENTS: Jason Lillebo will post meeting announcements on school website.

### 2.7 QUESTIONS FOR SOT MEMBERS

- Who is AJ Adams? He is the current Area Superintendent. He has been contacting SOT members in his area to ensure proper processes are followed as well as to open communication between SOTs.
- Is there any relationship between the SOT and PTO? No, both organizations are independent of each other.
- Can the SOT agenda be placed on the JJB Facebook page? A link can be placed on the Jan Jones Blackhurst Facebook page.
- Principal would like to encourage all parents and community members to come to the SOT meetings and express any concerns they may have during the public comment portion.
- CCSD Update: Superintendent Jara is in the process of reorganizing the top portion of the district.
  - Performance zones will be called Regions. There will be 3 Regions that make up CCSD.
  - 1 Superintendent and 2 Associate Superintendents will oversee each Region.
  - This will have minimal impact here at JJB.
  - Anticipated changes will occur in January.

## 2.8 UPDATE ON COLOR RUN 2018

- Made \$32,000
- Cost to put on Color Run was \$6,000. The school did not pay an outside agency to put on the run (this would have cost more). THANK YOU to the teachers and staff for making the Color Run happen!
- How will the money be distributed?
  - \$1,000 to each grade level/department
  - Incentives for SPOT Awards
  - Replenish science materials
  - Chromebook replacements: the life of a Chromebook is about 5 years. Currently, we have over 450 Chromebooks on campus. The SOT needs to keep in mind to put money aside in order to replace the Chromebooks in the future.

## 2.9 WINTER BENCHMARK WINDOW

- MAP Testing (K-3)
  - Occur the two weeks before Winter Break and two weeks after Winter Break.
  - Testing results should be in by the end of January/beginning of February
  - Read By 3 Letters will be sent out as needed after testing has concluded.
- This school year, our 2<sup>nd</sup> graders need to be on grade level by the end of the 3<sup>rd</sup> grade. If a student is not on grade level by the end of his/her 3<sup>rd</sup> grade year, he/she will be possibly be retained pending legislative review of the law.

## 2.10 DECEMBER PARENT/TEACHER ORGANIZATION (PTO) MEETING

- Wednesday, December 5<sup>th</sup> at 5:00pm
  - NEED PARENT PARTICIPATION
  - Planning for the upcoming Winter Ball will be discussed.
  - Elsa and Anna will be at the Winter Ball!!!!

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## 3.0 General Discussion

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### 3.1 TEAM NORMS

- Be professional and open in your interactions with other team members and school community.
- Be an active listener when another member is speaking.
- Child(ren) can attend, however, if the noise level increases to the point of disrupting the meeting, the parent and child(ren) will be asked to leave.

### 3.2 MEETING PROCEDURES:

- The SOT will collaborate on the agenda items presented for that meeting.
- The goal of the SOT is to do what is best for the school.

### 3.3 AGENDA PLANNING:

- The SOT seeks out input from all.
- Set future meeting dates.

### 3.4 FUTURE MEETINGS: Thursday, December 13<sup>th</sup> at 3:45pm

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## 4.0 Public Comment

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### Ms. Chatham (Music Teacher)

- The Color Run was a success!
- 53% of the school participated in donating funds to the cause.
- In Music class, students are learning about various composers.
- In Art class, students are using rulers to measure items (cross curriculum)
- In PE, students are learning how to be a good sport during activities.
- In the Library, students are learning about internet safety and enjoying the new books.

THANK YOU TO ALL OF THE SPECIALISTS! WE APPRECIATE YOU!

Ms. Guthrie (School Counselor)

- She will present at the next SOT meeting to share current data that she has been collecting.

Jan Jones Blackhurst ES was honored by Superintendent Jara because we are a FIVE STAR SCHOOL. Our school is officially on the "Superintendent Honor Roll."

Parents are encouraged to fill out the CCSD DISTRICT WIDE SURVEY

- Go to <http://www.ccsd.net/survey> to complete
- If a parent/guardian requests a paper survey, they can contact the Research Department at (702) 799-1041, option 4, or e-mail [eugenk@nv.ccsd.net](mailto:eugenk@nv.ccsd.net). All requests must be made by December 14, 2018.
- Survey will need to be completed by Friday, December 21<sup>st</sup>.